***LETTER OF INTENT TO APPLY FOR [[1]](#footnote-1)***

**THE TERRY FOX NEW FRONTIERS PROGRAM PROJECT GRANT (PPG) (2023)**

***Deadline: Tuesday, August 2, 2022 5:00 pm Pacific Daylight Time***

***Email to*** [***ppg@tfri.ca***](mailto:ppg@tfri.ca)

Full Name of Project Leader: [Last Name, given name, middle names, title][[2]](#footnote-2)

Project Leader Mailing Address: [Institution, department, street address, city, province, postal code][[3]](#footnote-3)

Project Leader Email: [email address] Project Leader Telephone #: [office telephone #]

Project Leader Laboratory Telephone #: [lab telephone #]

**PROGRAM TITLE**: [The Terry Fox New Frontiers Program Project Grant in [title of program]]

**PROPOSED START DATE**: July 1, 2023

**RESEARCH INSTITUTES**: [Names of Institutions which will receive and administer the award]

|  |  |
| --- | --- |
| Names of the Institutes | Names of Project Investigators |
|  |  |
|  |  |
|  |  |

[Expand table as required]

**LIST OF PROJECTS & CORES INCLUDED IN THE PROGRAM PROJECT GRANT APPLICATION**

|  |  |  |
| --- | --- | --- |
| # | Short Title of Project / Core | Principal Investigator |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

[Expand table as required]

**LIST OF INVESTIGATORS INCLUDED IN THE PROGRAM PROJECT GRANT APPLICATION**

|  |  |  |
| --- | --- | --- |
| *#* | *Full Name* | *Institutional Affiliation* |
| *Role in Program Project Grant Application* | *Signature* |
| 1 |  |  |
| Project Leader |  |
| 2 |  |  |
| Principal Investigator of |  |
| 3 |  |  |
| Principal Investigator of |  |
| 4 |  |  |
| Co-Investigator of |  |

[Expand table as required]

**TABLE OF CONTENTS FOR LETTER OF INTENT FOR PROGRAM PROJECT GRANT APPLICATION**

[Refer to 2022 PPG LOI Guide for instructions before completing these sections]

***Section Page***

1. **Scientific Abstract *(maximum of 1 page)***

Background, Overall Goal, Expected Outcomes, Impact of Research

1. **Overall Description of the Application *(maximum of 5 pages)***
   1. Background
   2. Objective(s)
   3. Importance and Novelty
   4. Collaboration and Synergy
   5. Training and Mentoring
   6. Institutional Commitments
   7. Role of Partners
   8. Specifics of the Research Environment and Synergies
2. **Progress Report *(maximum of 3 pages)***
   1. From Previous Period of PPG funding OR discoveries leading up to Application
3. **Individual Projects *(maximum of 2 pages each) (expand as required)***
   1. Project #1: [Short Project Title]
   2. Project #2: [Short Project Title]
   3. Project #3: [Short Project Title]
   4. Project #4: [Short Project Title]
4. **Individual Core Technology Platforms *(maximum of 2 pages each) (optional)***
   1. Core #1: [Short Core Title]
5. **List of References**
6. **High-level budget and short justification**
7. **List of Suggested Reviewers**
8. **List of Reviewers to Exclude**
9. **Keywords**
10. **Appendices – Curricula Vitae of All Program Applicants (Project Leader, Principal Investigators, Co-Investigators)**
11. **SCIENTIFIC ABSTRACT *(max 1 page)***
12. **OVERALL DESCRIPTION OF APPLICATION *(max 5 pages)***
13. **PROGRESS REPORT *(max 3 pages)***

**4a. INDIVIDUAL PROJECTS – PROJECT #1: *(max 2 pages)***

**4b. INDIVIDUAL PROJECTS – PROJECT #2: *(max 2 pages)***

**4c. INDIVIDUAL PROJECTS – PROJECT #3: *(max 2 pages)***

**4d. INDIVIDUAL PROJECTS – PROJECT #4: *(max 2 pages)***

**5a. INDIVIDUAL CORE TECHNOLOGY PLATFORM – CORE #1: *(max 2 pages) (optional)***

6. **LIST OF KEY REFERENCES**

7. **HIGH-LEVEL BUDGET REQUEST**

[Refer to 2023 PPG LOI Guide before completing this section.]

**(i) Request to Terry Fox Research Institute**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *PPG Component* | Year 1 | Year 2 | Year 3 | Year 4 | TOTAL |
| Program Overview (Program Coordinator, Travel) |  |  |  |  |  |
| Project 1: [short title]  Operating |  |  |  |  |  |
| Project 1:  Equipment |  |  |  |  |  |
| Project 2: [short title]  Operating |  |  |  |  |  |
| Project 2:  Equipment |  |  |  |  |  |
| Project 3: [short title]  Operating |  |  |  |  |  |
| Project 3:  Equipment |  |  |  |  |  |
| Core 1: [short title]  Operating |  |  |  |  |  |
| Core 1:  Equipment |  |  |  |  |  |
| *Operating Total* |  |  |  |  |  |
| *Equipment Total* |  |  |  |  |  |
| ANNUAL TOTAL |  |  |  |  |  |

[Expand table as required]

(ii) Short Budget Justification

8. **LIST OF SUGGESTED REVIEWERS**

Please suggest a minimum of three scientific peers who would be able to evaluate your whole program. Please also suggest a minimum of three scientific peers per component (project/core) in the table below to review your application. *Do not suggest reviewers who have collaborated with any applicant in the past five years.*

|  |  |  |
| --- | --- | --- |
| *Full Name* | *Email Address* | *Expertise Keywords* |
| *Affiliation* | *Telephone Number* | *Component of PPG to review* |
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[Expand table as required]

9. **LIST OF REVIEWERS TO EXCLUDE**

Please provide a list of reviewers who you feel would not provide an objective review of your application and a brief rationale for exclusion for each.

|  |  |  |
| --- | --- | --- |
| *Full Name* | *Affiliation* | *Rationale for Exclusion* |
|  |  |  |
|  |  |  |
|  |  |  |

[Expand table as required]

10. **LIST OF KEYWORDS FOR PROJECTS AND CORES**

Please provide a list of up to ten keywords for each project and core. Expand or contract the number of rows in this table as required.

|  |  |
| --- | --- |
| *Project/Core* | *Keywords* |
|  |  |
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1. **APPENDICES – CVs**

[In the table below provide a list of all the brief CVs supplied with this Letter of Intent]

|  |  |  |
| --- | --- | --- |
|  | *Curricula Vitae Provided* | *Role* |
| 1 |  | Project Leader |
| 2 |  | Principal Investigator |
| 3 |  | Principal Investigator |
| 4 |  | Co-Investigator |

[Expand table as required]

1. The Project Leader should refer to the 2023 PPG LOI Guide before completing this proposal form. [↑](#footnote-ref-1)
2. Square bracketed elements in grey are designed to be replaced by the Project Leader Applicant with details requested. [↑](#footnote-ref-2)
3. [↑](#footnote-ref-3)