



THE TERRY FOX NEW FRONTIERS PROGRAM PROJECT GRANT (PPG) (2024)

OVERALL ORGANIZATION OF THE APPLICATION AND PAGE LIMITS

THIS IS THE FIRST YEAR IN WHICH THE CHANGES DESCRIBED BELOW HAVE BEEN IMPLEMENTED. PLEASE READ THIS DOCUMENT CAREFULLY AND CONTACT TFRI IF YOU REQUIRE CLARIFICATION

DO NOT RETURN THIS DOCUMENT WITH YOUR APPLICATION

To provide increase applicant flexibility in the preparation of applications, we have revised the manner in which the maximum length of the main scientific proposal text is allocated. Rather than setting maximum lengths for each of the Project and Core applications, there are now minimum lengths for the Program Description sections of the Project and Core application templates. In addition, the combined length of all the Program Description sections must be no greater than **75 pages for new applications** and **100 pages for renewals**. You are free to allocate application text between the components in the manner you feel is most effective and appropriate for the reviewers in understanding your program objectives. Note that the Program Overview document is not part of this page limit, and instead has an independent maximum length of 15 pages for the Program Description section including tables/figures.

To assist the review process and to ensure easier access to the whole application for assigned reviewers, the Program Overview, Project, and Core application documents must be combined into a single PDF (aside appendices as described below). Given this combined format, creating a clear and consistent set of bookmarks to allow reviewers to navigate the document is strongly advised. Images and other graphic elements included in the applications should be included at no higher than 600 dpi resolution. This is essential for ensuring that the application PDF file is kept within the maximum of **100 megabytes**. If you wish to include higher-resolution images then please insert them into the appendix document instead.

All of the appendices for all the application sections should be combined into a **single** separate PDF document. While there is no specific upper limit to the size of this document, please ensure that it remains of a reasonable final size for distribution and download by reviewers.

To assuage concern about the structural differences between new and renewal proposals, these will be ranked by SCORE within their own category and not directly compared.

Example Application Contents

1. Full Application Document

The completed Overview, Project, and Core applications for the full project. The submitted PDF should be under 100 megabytes in size and be organized with bookmarks. The following is meant to give an example of how an application's contents are organized (in this case, for a new project application).

Program Overview

- | | |
|---|----------|
| 1. Scientific Abstract | 1 page |
| 2. Progress Report | 5 pages |
| 3. Overall Description of the Program | 15 pages |
| 4. Description of the Research Environment | 1 page |
| 5. Data Sharing and Management Plan | 1 page |
| 6. List of References <i>(fictitious example)</i> | 8 pages |

Project 1

- | | |
|------------------------|----------|
| 1. Scientific Abstract | 1 page |
| 2. Research Proposal | 25 pages |
| 3. List of References | 10 pages |

Project 2

- | | |
|------------------------|----------|
| 1. Scientific Abstract | 1 page |
| 2. Research Proposal | 18 pages |
| 3. List of References | 14 pages |

Project 3

- | | |
|------------------------|----------|
| 1. Scientific Abstract | 1 page |
| 2. Research Proposal | 17 pages |
| 3. List of References | 9 pages |

Core

- | | |
|--------------------------------------|----------|
| 1. Scientific Abstract | 1 page |
| 2. Core Technology Platform Proposal | 15 pages |
| 3. List of References | 5 pages |

Note that for a New application, the sections in blue should total to no more than **75 pages**, and for a Renewal application the sections in blue should total to no more than **100 pages**. The page budget includes figures and tables. Excess pages may be discarded.

2. Appendix Document

All appendices for the sections above, as a single PDF, with bookmarks defining each section and the contents and of a size suitable for electronic distribution. Appendix document should also include TFRI CVs of all program applicants (Project Leader, Principal Investigator, Co-investigators), as well as institutional letters of commitment.

3. Budget Excel File

Please ensure that you choose the correct file for your application.

4. Budget Justification Document

One justification file for the full application. Note: reviewers are asked not to focus on the budget per se, but this document is often useful in justifying experimental sample size, etc.