***LETTER OF INTENT TO APPLY FOR [[1]](#footnote-1)***

**THE TERRY FOX NEW FRONTIERS PROGRAM PROJECT GRANT (PPG) (2023)**

**RENEWAL APPLICATION**

***Deadline: Monday, July 10, 2023 5:00 pm Pacific Daylight Time***

***Email to*** ***ppg@tfri.ca***

Full Name of Project Leader: [Last Name, given name, middle names, title][[2]](#footnote-2)

Project Leader Mailing Address: [Institution, department, street address, city, province, postal code][[3]](#footnote-3)

Project Leader Email: [email address] Project Leader Telephone #: [office telephone #]

Project Leader Laboratory Telephone #: [lab telephone #]

**PROGRAM TITLE**: [The Terry Fox New Frontiers Program Project Grant in [title of program]]

**PROPOSED START DATE**: July 1, 2024

**RESEARCH INSTITUTES**: [Names of Institutions which will receive and administer the award]

|  |  |
| --- | --- |
| Names of the Institutes | Names of Project Investigators  |
|  |  |
|  |  |
|  |  |

[Expand table as required]

 **LIST OF PROJECTS & CORES INCLUDED IN THE PROGRAM PROJECT GRANT APPLICATION**

|  |  |  |
| --- | --- | --- |
| # | Short Title of Project / Core | Principal Investigator |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

[Expand table as required]

**LIST OF INVESTIGATORS INCLUDED IN THE PROGRAM PROJECT GRANT APPLICATION**

|  |  |  |
| --- | --- | --- |
| *#* | *Full Name* | *Institutional Affiliation* |
| *Role in Program Project Grant Application* | *Signature* |
| 1 |  |  |
| Project Leader |  |
| 2 |  |  |
| Principal Investigator of |  |
| 3 |  |  |
| Principal Investigator of |  |
| 4 |  |  |
| Co-Investigator of |  |

[Expand table as required]

**TABLE OF CONTENTS FOR LETTER OF INTENT FOR PROGRAM PROJECT GRANT APPLICATION**

[Refer to 2022 PPG LOI Guide for instructions before completing these sections]

***Section Page***

1. **Scientific Abstract *(maximum of 1 page)***

Background, Overall Goal, Expected Outcomes, Impact of Research

1. **Overall Description of the Application *(maximum of 3 pages)***
	1. Background
	2. Objective(s) for the Project Renewal
	3. Importance and Novelty
	4. Collaboration and Synergy
	5. Training and Mentoring
	6. Institutional Commitments
	7. Role of Partners
2. **Progress Report *(maximum of 5 pages)***
	1. For the Previous Period of PPG funding
3. **Individual Projects *(maximum of 2 pages each) (expand as required)***
	1. Project #1: [Short Project Title]
	2. Project #2: [Short Project Title]
	3. Project #3: [Short Project Title]
4. **Individual Core Technology Platforms *(maximum of 2 pages each) (optional)***
	1. Core #1: [Short Core Title]
5. **List of References**
6. **High-level budget and short justification**
7. **List of Suggested Reviewers**
8. **List of Reviewers to Exclude**
9. **Keywords**
10. **Appendices – Curricula Vitae of All Program Applicants (Project Leader, Principal Investigators, Co-Investigators)**
11. **SCIENTIFIC ABSTRACT *(max 1 page)***
12. **OVERALL DESCRIPTION OF APPLICATION *(max 3 pages)***
13. **PROGRESS REPORT *(max 5 pages)***

**4a. INDIVIDUAL PROJECTS – PROJECT #1: *(max 2 pages)***

**4b. INDIVIDUAL PROJECTS – PROJECT #2: *(max 2 pages)***

**4c. INDIVIDUAL PROJECTS – PROJECT #3: *(max 2 pages)***

**5a. INDIVIDUAL CORE TECHNOLOGY PLATFORM – CORE #1: *(max 2 pages) (optional)***

6. **LIST OF KEY REFERENCES**

7. **HIGH-LEVEL BUDGET REQUEST**

[Refer to 2024 PPG LOI Guide before completing this section. Renewal Applications may select a five, six, or seven-year term with a funding envelope of $7,500,000.]

**(i) Request to Terry Fox Research Institute**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *PPG Component* | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | TOTAL |
| Program Overview (Program Coordinator, Travel) |  |  |  |  |  |  |
| Project 1: [short title]Operating |  |  |  |  |  |  |
| Project 1: Equipment |  |  |  |  |  |  |
| Project 2: [short title]Operating |  |  |  |  |  |  |
| Project 2: Equipment |  |  |  |  |  |  |
| Project 3: [short title]Operating |  |  |  |  |  |  |
| Project 3: Equipment |  |  |  |  |  |  |
| Core 1: [short title]Operating |  |  |  |  |  |  |
| Core 1: Equipment |  |  |  |  |  |  |
| *Operating Total* |  |  |  |  |  |  |
| *Equipment Total* |  |  |  |  |  |  |
| ANNUAL TOTAL |  |  |  |  |  |  |

[Expand table as required to the number of years requested]

(ii) Short Budget Justification

8. **LIST OF SUGGESTED REVIEWERS**

Please suggest a minimum of three scientific peers who would be able to evaluate your whole program. Please also suggest a minimum of three scientific peers per component (project/core) in the table below to review your application. *Do not suggest reviewers who have collaborated with any applicant in the past five years.*

|  |  |  |
| --- | --- | --- |
| *Full Name* | *Email Address* | *Expertise Keywords* |
| *Affiliation* | *Telephone Number* | *Component of PPG to review* |
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[Expand table as required]

9. **LIST OF REVIEWERS TO EXCLUDE**

Please provide a list of reviewers who you feel would not provide an objective review of your application and a brief rationale for exclusion for each.

|  |  |  |
| --- | --- | --- |
| *Full Name* | *Affiliation* | *Rationale for Exclusion* |
|  |  |  |
|  |  |  |
|  |  |  |

[Expand table as required]

10. **LIST OF KEYWORDS FOR PROJECTS AND CORES**

Please provide a list of up to ten keywords for each project and core. Expand or contract the number of rows in this table as required.

|  |  |
| --- | --- |
| *Project/Core* | *Keywords* |
|  |  |
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1. **APPENDICES – CVs**

[In the table below provide a list of all the brief CVs supplied with this Letter of Intent]

|  |  |  |
| --- | --- | --- |
|  | *Curricula Vitae Provided* | *Role* |
| 1 |  | Project Leader |
| 2 |  | Principal Investigator |
| 3 |  | Principal Investigator |
| 4 |  | Co-Investigator |

[Expand table as required]

1. The Project Leader should refer to the 2024 PPG LOI Guide before completing this proposal form. [↑](#footnote-ref-1)
2. Square bracketed elements in grey are designed to be replaced by the Project Leader Applicant with details requested. [↑](#footnote-ref-2)
3. [↑](#footnote-ref-3)