**TFRI NEW INVESTIGATORS RESEARCH REPORT FORMAT**

*[Insert text as requested between square brackets. Indicate N/A for not applicable. Report length ≤ 5 pages exclusive of appendices.]*

***Project No. & Title*:** [#### - ……]

***Period covered by this Report:*** [Start and End Date]

***Report submitted by:*** [Name & email address for follow up]

***Highlights (500 words minimum):***

[Provide details of any research advances made and discuss the potential impact this new knowledge may have upon the research, the mentoring program and/or cancer patients.]

***Changes in your Research Plan (if any)s:***

[Discuss any significant changes in your research plan and rationale for new research goals.

**OR**

**For final project reports**, itemize strategies, plans, arrangements and funding for follow-on research, development and implementation of the project’s outcomes.]

***Appendix*:**

[Confirm the status of any project-related certificates required by Host Institutions by checking the applicable boxes below.]

* Have research ethics certificates (including Human and Animal Care) been renewed?

Yes /  No /  Not applicable

* Have environmental, biohazard, and/or radioactive hazard certificates been renewed?

Yes /  No /  Not applicable

* Have regulatory approvals and amendments for Human Clinical Trial been received (if applicable)?  Yes /  No /  Not applicable
* Are there any changes to co-funding (if applicable)? If yes, please attach related documentation.  Yes /  No /  Not applicable
* Have you outlined an appropriate data management and sharing plan? Please attach related documentation.  Yes / Not applicable

**Submission Date:** [Due by the Anniversary Date of Project + 45 days, i.e. February 15th]

**Email to: reports@tfri.ca**